

Possible Terms of Reference for a Planning Committee (Revised)

Terms of Reference - Planning Committee

This Committee resolves the Parish Council's response to Planning Applications passed on for consultation by Cornwall Council and deals with all matters involving the planning process.

Composition: Elected 9 members (voting) and 1 substitute (plus one voting non councillor?)

If a voting member is absent at the opening of a meeting the substitute becomes a voting member for the duration of that meeting.

All other Councillors – non-voting

Chairmanship: Chair and Vice Chair to be elected from the members of the committee at the first meeting in each council year

Quorate: The quorum will be three members

Meetings: Monthly or as required

Reports to: Parish Council

Legal status: Local Government Act 1972/Local Government Act 1999

Public, in accordance with Parish Council's Standing Orders

Terms of Reference & Matters Delegated to the Committee:

1. To respond on behalf of The Parish Council to all applications for development within Parish Council area (including Listed Building, Conservation Area consents, consent for advertisement displays etc.) received from Cornwall Council. The Planning Committee will respond to Cornwall Council
2. Any planning application that is deemed by the committee to impinge on the Parish to a significant degree should, if time permits, be referred to full Council
3. To respond to consultation documents regarding tree preservation and other matters regarding general land development
4. To consider all appeals against planning refusal by Cornwall Council within Poundstock Parish Council area and to submit comments to the Department for Communities and Local Government
5. Campaign for the best development and, where possible, identify and work with prospective developers in advance of any planning application and consider any request for pre application discussions with any developer and make a response on behalf of the council
6. During Planning Committee meetings members of the public may speak at the discretion of the Chairman
7. The delegated powers to exercise the Parish Council's powers to consider applications under the Licensing Acts
8. Consultation with other relevant bodies with similar interests, including

other Parish Council working/steering groups

9. To review planning decisions

Matters not delegated to the Committee:

Any matter falling within the remit of the Committee which involves the introduction of a new policy or changes to existing policy, future direction and strategy